

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
October 19, 2015

President Philippon called the Meeting to order. Roll call was taken. Others present were Vice President Kay, Trustees Ivery, Lawler, Moll and Meunier; Treasurer Woollacott, General Manager Frasier, District Engineer Douglas, Operations Manager Alexander, Finance Director Knowles and John Gaudet of John Gaudet Associates.

AGENDA ADDITIONS: None

CORRESPONDENCE: None

MINUTES:

The Board reviewed the minutes of the meeting held on September 14. A motion was made by Trustee Meunier and seconded by Trustee Ivery to approve the minutes. There was a unanimous vote in favor of the motion.

INVITATION FOR PUBLIC COMMENT: None

A motion was made by Trustee Meunier and seconded by Trustee Lawler to adjourn to Executive Session Per Title 1, MRSA Section 405 (6) (A) To Discuss Personnel Issues. There was a unanimous vote in favor of the motion.

A motion was made by Vice President Kay and seconded by Trustee Meunier to adjourn the Executive Session and return to the regular order of business. There was a unanimous vote in favor of the motion.

FINANCIAL REPORTS:

Financial Director Knowles reviewed the Financial Reports for the month ending September 30, 2015.

ENGINEERING REPORT:

Jackson Station Treatability Study

The Jackson Station Treatability Study kicked off on September 15. District Engineer Douglas noted two ideas which were brought up during a meeting held by the group, the first being the benefit of consolidating treatment for Jackson Station and Taylor Station and the second being the need for greater classification of the raw water quality for the Jackson site and the two primary wells at Taylor Station.

TTHM and HHA5 Results Trending Higher

As reported last month by District Engineer Douglas the Topsham samplings of Total Trihalomethanes (TTHM) and Haloacetic Acids (HHA5) were above average. Engineering and Pumping and Treatment have investigated the event but were unable to isolate the cause. It was determined a one year sampling plan at Jackson and Taylor Station would be beneficial.

Nancy Drive Service Changes

The Town of Brunswick made a couple of field changes to lower Nancy Drive for drainage purposes which resulted in the District having to lower services. The Town wanted to pave before the plants close this year. With minimal time the District hired Crooker Construction to lower the services in the area of concern to minimize the risk of freezing in the future. The work should take 2-3 days.

GENERAL MANAGER'S REPORT:

Highland Green Private Fire Protection PUC Complaint

On October 6, 2015 at its regular meeting the Maine Public Utilities Commission voted to uphold the Consumers Assistance Division decision in favor of the District. The Commission's Order can be appealed.

Transfer of Private Mains to District Ownership

General Manager Frasier noted the homeowners association of a residential development informally inquired about the District's procedure for transferring ownership of its water system. General Manager Frasier, anticipating a formal inquiry in the future, presented the idea to the Board. After some discussion it was determined the District will check into what other communities are doing and check P.U.C. rules.

ACTION ITEM: None

SECOND INVITATION FOR PUBLIC COMMENT: None

NEXT MEETING:

The next regular meeting will be held on November 9, 2015 at 5:30 p.m. With nothing more to come before the Board at this time, a motion was made by Vice President Kay and seconded by Trustee Meunier to adjourn the regular order of business. There was a unanimous vote in favor of the motion.

Respectfully submitted,

Linda Deacetis
Recording Secretary