

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
August 14, 2017

President Philippon called the Meeting to order. Roll call was taken. Others present were Vice President Kay, Trustees Moll, Ivery, Lawler and Meunier; Treasurer Woollacott, General Manager Frasier, and Assistant General Manager Douglas.

AGENDA ADDITIONS:

Adjourn to Executive Session Per Title 1, MRSA Section 405 (6) (C) to Discuss Property Issues.

CORRESPONDENCE:

The District received a letter from Mr. and Mrs. Pinsonneault of Ivanhoe Drive, Topsham thanking the crew working on the saddle in front of their home, noting they were polite and respectful.

MINUTES:

The Board reviewed the minutes of the meeting held on July 10. A motion was made by Trustee Lawler seconded by Trustee Meunier to approve the minutes. There was a unanimous vote in favor of the motion.

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Trustee Meunier raised concern about two refunds on the warrant which were explained.

ASSISTANT MANAGER'S REPORT:

Piloting Update

The Magnetic Ion Exchange Pilot at Jackson Station has started. Assistant General Manager Douglas presented a slide show to discuss the process with the Board.

Assistant General Manager Douglas noted summer intern Sarah Viola worked diligently on getting samples for the pilot and was a pleasure to have around.

State Revolving Loan Application Jackson Station

The District will be submitting an application to the 2018 Drinking Water State Revolving Loan for low cost financing for the Jackson Facility design to help alleviate the cost.

GENERAL MANAGER'S REPORT:

Health Insurance

The District received a notice from Maine Municipal Employees Health Trust stating the premiums for the health insurance plan the District maintains are too low. MMEHT needs to increase premiums at a higher rate than other plans offered and also adjust benefits for 2018.

Public Communications

General Manager Frasier reviewed Burgess Advertising's proposal from the Board Meeting in June. After some discussion it was decided the District would not pursue a newsletter or bill stuffers but would focus on social media to better inform our customers of District news. Mr. Frasier will speak with Meredith Strang Burgess to discuss options.

Bath Water District

Maine Water Company completed their report on the financial impact for collaboration between Bath Water District and Brunswick and Topsham Water District. General Manager Frasier and Trevor Hunt of Bath Water District reviewed the report with the committee on August 9. The next step will be to formalize an approach and assign a committee. After some discussion a decision was made to decide on whether to proceed at the September meeting.

ADDITIONAL COMMENTS: None

ACTION ITEMS: None

SECOND INVITATION FOR PUBLIC COMMENT: None

A motion was made by Trustee Lawler and seconded by Trustee Meunier to adjourn to Executive Session Per Title 1, MRSA Section 405 (6) (C) to Discuss Property Issues. There was a unanimous vote in favor of the motion.

A motion was made by Trustee Lawler and seconded by Vice President Kay to adjourn Executive Session and return to regular meeting. There was a unanimous vote in favor of the motion.

A motion was made by Vice President Kay and seconded by Trustee Lawler to adjourn the regular meeting. There was a unanimous vote in favor of the motion.

NEXT MEETING:

The next regular meeting will be held on September 11, 2017 at 5:30 p.m.

Respectfully submitted,

Linda Deacetis
Recording Secretary