

BRUNSWICK AND TOPSHAM WATER DISTRICT
MINUTES OF REGULAR MEETING
August 8, 2016

President Philippon called the Meeting to order. Roll call was taken. Others present were Vice President Kay, Trustees Ivery, Moll, Lawler and Meunier; Treasurer Woollacott, General Manager Frasier, Asst. General Manager Douglas, Finance Director Knowles, and Director of Operations Cobb.

AGENDA ADDITIONS: Executive Session to Discuss Property

CORRESPONDENCE: None

MINUTES:

The Board reviewed the minutes of the meeting held on July 11. A motion was made by Trustee Lawler and seconded by Trustee Meunier to approve the minutes. There was a unanimous vote in favor of the motion.

INVITATION FOR PUBLIC COMMENT: None

FINANCIAL REPORTS:

Financial Director Knowles reviewed the Financial Reports for the month ending July 31, 2016.

ASSISTANT MANAGER'S REPORT:

Disinfection By-Product Monitoring

The District continues to monitor the disinfection by-product situation. The State Lab has no significant update, and continue to try to find a resolution for the difference in their data.

GIS Deployment

The District has been working on the GIS server components installing updates. There have been a few issues which are being resolved by the vendor's development and programmer teams.

Jackson Treatability Study

The District is finalizing comments for completing the Wright-Pierce study and are progressing towards pilot testing this year. Part of the pilot is to do benchtop testing which will provide data for the initial chemical dosing. There is an action item for the benchtop study funding.

Asset Management 2.0

The District participated in a waterworks industry survey which resulted in an email from American Water Works stating they would like to do a case study on us regarding Asset Management. The District completed the pre-screen and a follow up has been scheduled. Assistant General Manager Douglas discussed a District report card for 2015 that documents the work and service provided and to improve future plans.

GENERAL MANAGER'S REPORT:

General Manager Frasier noted there is no need to replace the Distribution Manager's position at this time. Josh Cobb is fulfilling the need and has been given a new title of Director of Operations.

Bath Water District has acquired land near the BIW Harding's Plant as a donation from a land owner.

The American Federation of State, County and Municipal Employees AFL-CIO has requested collective bargaining for a new contract. The current contract expires December 31.

ACTION ITEMS:

16-04 Request for Abatement (DOK)

The Board is requested to take any action it deems necessary to approve an abatement for Mr. Dimitri Bouras, the owner of 8 Pleasant St., Apt. C, Brunswick due to a very large leak that caused a substantial increase in his water bill.

A motion was made by Trustee Lawler and seconded by Trustee Moll to approve a one-time abatement of \$1268.15 to Mr. Bouras, the owner of 8 Pleasant St., Apt. C, Brunswick. There was a unanimous vote in favor of the motion.

16-05 Jackson Station Bench-Scale Testing (AJF/CWD)

The Board is requested to take any action it deems necessary to authorize entering into a contract with Blueleaf Incorporated and the expenditure of up to \$10,000 to perform bench-scale testing of the Jackson and Taylor well supplies.

A motion was made by Trustee Lawler and seconded by Trustee Moll to authorize entering into a contract with Blueleaf Incorporated and the expenditure of up to \$10,000. There was a unanimous vote in favor of the motion.

SECOND INVITATION FOR PUBLIC COMMENT: None

NEXT MEETING:

The next regular meeting will be held on September 12 2016 at 5:30 p.m. With nothing more to come before the Board at this time, a motion was made by Trustee Lawler and seconded by Trustee Meunier to adjourn to Executive Session Per Title 1 MRSA Section 405 (6) (C) to discuss property issues. There was a unanimous vote in favor of the motion.

A motion was made by Vice President Kay and seconded by Trustee Lawler to adjourn from Executive Session and return to the regular order of business. There was a unanimous vote in favor of the motion.

A motion was made by Vice President Kay and seconded by Trustee Lawler to adjourn. There was a unanimous vote in favor of the motion.

Respectfully submitted,

Linda Deacetis
Recording Secretary